



Working with Vulnerable People (WWVP) Registration

PLEASE NOTE
Access Canberra is responsible for the WWVP registration process (including application assessments). Access Canberra will issue all WWVP notifications, correspondence and confirmations and manage the WWVP renewal process.

TQI Teacher Registration

What you need to know

1

Under the *ACT Teacher Quality Institute Act 2010 (the Act)*, it is a requirement of teacher registration to **HOLD** and **MAINTAIN** current WWVP registration.

Under the *ACT WWVP (background checking) Act 2011*, it is an offence to engage in a regulated activity for vulnerable people without a current WWVP registration. Teaching is a regulated activity under that Act.



Upholding the standards of the ACT teaching profession.

2

To **MAINTAIN** your WWVP registration, you must renew your registration on or before the expiry date.

This allows your WWVP registration to remain valid until your renewal application has been assessed and approved.

When you renew your WWVP registration, you will be provided with a dated receipt.

It is important that you provide a copy of this receipt to TQI as evidence of ongoing registration while you wait for your new card.

Please email a photo or scan of your WWVP renewal application receipt to TQI, and also provide a photo or scan of your new WWVP card when it arrives.

If you are on leave, and plan to maintain your teacher registration, you must also maintain current WWVP registration.

Notify TQI in writing if your WWVP registration changes (for example, lapses, expires, is suspended, or cancelled).

3

If you renew your WWVP registration **AFTER** the expiry date, your WWVP registration will end on the expiry date.

This means you will no longer hold current WWVP registration while your application is being assessed. You will not meet the requirements of your teacher registration.



Teacher employers are responsible for ensuring they only employ teachers who have current WWVP registration.

Employers are required to notify TQI if a registered teacher does not hold current WWVP registration. Teachers are responsible for providing evidence of current WWVP registration to TQI under s67 (b) and (c) of the Act.