



Recency of Professional Teaching Practice for Renewal of Full Registration Policy



Purpose

TQI recognises that maintaining currency of professional teaching practice is a contributor to teacher quality. This policy provides the framework for the teaching practice requirement for ACT teachers with Full registration under the *ACT Teacher Quality Institute Act 2010* (the Act).

Legislative reference

The *ACT Teacher Quality Institute Act 2010* (the Act) defines the relationship between ACT teacher Full registration and the requirement to maintain recency of professional teaching practice.

The legislative basis for the principles and directions set out in this policy is provided by the following parts of the Act:

- Part 51 – Renewal of registration

Other relevant legislations includes:

- Section 9 - *ACT Teacher Quality Institute Regulation 2010*
- Standards for full registration for the ACT Teacher Quality Institute Regulation 2010, s.11(1)(b) and s.10A of the ACT Teacher Quality Institute (Australian Professional Standards for Teachers) Determination 2013 (No 1) Notifiable instrument NI2013–491
- ACT Teacher Quality Institute (Continuing Professional Learning and Development for Approved Teachers) Direction 2014 (No 1) Notifiable Instrument NI2014 – 53

Application

This policy is relevant to all ACT teachers with TQI Full registration.

Professional teaching practice definition

The requirement for recency of professional teaching practice in the ACT can be met by fully registered teachers working for a minimum of 20 days a year in one, or any combination of the following:

- Working¹ in an approved school in Australia or New Zealand
- Assessing student participation in a government endorsed education service
- Administering government endorsed education services which relate directly to the *Australian Professional Standards for Teachers* or *Australian Professional Standard for Principals* or directly influence the content and practice of teaching in Australia or New Zealand.

¹ Working in a teacher or school leader role

Recency of professional teaching practice reporting

When completing the annual application to renew their Full registration, teachers make a statement² to indicate whether they have completed the required professional practice in the year preceding their renewal application.

Teachers will not be required to provide formal evidence of the professional teaching practice they are reporting on, unless specifically requested by TQI to determine if the professional teaching practice completed is part of a government endorsed education service and satisfies the legislative requirements.

Where a teacher is in a role as part of a government endorsed education service evidence may be required to determine that their practice meets the *Australian Professional Standards for Teachers*³ or *Australian Professional Standard for Principals* or directly influences the content and practice of teaching⁴. This evidence will be referred to the Teacher Professional Registration Committee.

Requirement not met

If a teacher does not complete the required 20 days, they may still apply to renew their Full registration. Teachers who have not met the 20 days requirement for recency of professional teaching practice in the previous year must outline their circumstances in the online renewal application. The teacher can advise TQI of additional completed days in future renewal applications and will be considered to have maintained recency of professional teaching practice if they have taught 100 days by the fifth consecutive renewal application.

Impact on Full registration

TQI may determine that a teacher is not eligible for Full registration, or may impose a condition on a Full registration, if the teacher has not completed 100 days of professional teaching practice after five consecutive renewal applications.

Right of appeal

A decision to deny renewal of Full registration is a reviewable decision under the Act. In the first instance, a teacher who is dissatisfied with a decision by TQI should seek reconsideration by TQI.

If still dissatisfied, the teacher may appeal to the ACT Civil and Administrative Tribunal for a review of the decision. TQI will give the provider concerned notice whenever it makes a reviewable decision.

² It is an offence to make a false or misleading statement, give false or misleading information or produce a false or misleading document (see Criminal Code pt3.4).

³ Standards for full registration for the ACT Teacher Quality Institute Regulation 2010, s.11(1)(b) and s.10A of the ACT Teacher Quality Institute (Australian Professional Standards for Teachers) Determination 2013 (No 1) Notifiable instrument NI2013–491 made under the Australian Teacher Quality Institute Act 2010, section 97 (Determination of standards) (4).

⁴ ACT Teacher Quality Institute (Continuing Professional Learning and Development for Approved Teachers) Direction 2014 (No 1) Notifiable Instrument NI2014 – 53 made under the ACT Teacher Quality Institute Act 2010, section 38(2) (Conditions of registration and permit to teach) 7(a).

Privacy

TQI has issued a Territory Privacy Principle 5 (TPP 5) notice for the collection of personal information, in accordance with the *Information Privacy Act 2014*.

The notice is available online at <https://registration.tqi.act.edu.au/privacy.aspx> and outlines:

- when personal information is collected and how it is used
- when personal information may be disclosed and the legislative authority for that disclosure
- the impact if you do not consent to supplying TQI with the information requested
- what to do if you believe that TQI has not handled your personal information correctly

To request a copy of the TPP 5 notice in another format, please contact TQI.

Policy information

Approved by

ACT Teacher Quality Institute Board

Approval date

Current policy as approved by the Board on the 29 August 2017

Publication of policy

This policy will be published on the TQI Portal and website and made available in printed format on request. The version of the policy on the Portal can be regarded as the policy in force at that time.

Review and changes to policy

This policy will be reviewed every three years from the date of approval, or earlier if required. All changes to the policy are approved by the TQI Board.